

**PERSON SPECIFICATION**

<b>Job Title:</b>	Senior EU Representative
<b>Programme:</b>	Directorate
<b>Job Reference No:</b>	AD1098
<b>QUALIFICATIONS / EDUCATION</b>	
<b>Essential:</b> <ul style="list-style-type: none"><li>Degree level in a relevant discipline, which may include biodiversity conservation, natural, biological, environmental or social sciences, or geography.</li></ul>	<b>Desirable:</b> <ul style="list-style-type: none"><li>Masters or PhD in a relevant discipline (or equivalent experience).</li></ul>
<b>SKILLS/EXPERIENCE</b>	
<b>Essential:</b> <ul style="list-style-type: none"><li>Proven fundraising experience including pro-actively developing successful project and grant proposals.</li><li>Proven and relevant experience and technical expertise in international biodiversity policy</li><li>Demonstrated ability to engage with diverse stakeholders in a way that leads to increased impact for the organisation, and to spot and create opportunities to effectively engage with donors and partners.</li><li>Demonstrable experience in negotiation and facilitating high profile meetings.</li><li>Demonstrated ability to synthesize and clearly communicate complex scientific concepts to a range audiences (including non-specialists).</li><li>Fluency in written and spoken English is essential to this role.</li></ul>	<b>Desirable:</b> <ul style="list-style-type: none"><li>Existing relationships and networks with EU staff and conservation organisations in Brussels</li><li>Familiarity with multilateral environment agreements and broader global biodiversity initiatives and frameworks.</li><li>Experience in leading the delivery of EU projects</li><li>Experience of coaching and mentoring junior colleagues</li></ul>

<p>Fluency in other UN languages is highly desirable.</p> <ul style="list-style-type: none"> <li>• Outstanding proposal writing and fundraising skills.</li> <li>• Ability to develop and maintain effective collaborative relationships.</li> <li>• Ability to think strategically and to innovate.</li> </ul>	
<b>TYPE OF PERSON REQUIRED</b>	
<p>The successful candidate will be a skilled and credible communicator, who is able to write and present clearly and is confident in developing and managing relationships internally and externally with partner organisations and relevant stakeholders, including donors and funders.</p>	
<b>SPECIAL CIRCUMSTANCES</b>	
<p>This role is based in Brussels and will require some international travel. The successful candidate will be required to work in a multi-cultural environment.</p>	
<b>OTHER RELEVANT INFORMATION</b>	
<p>This is not a United Nations Post.</p>	